



## MINEHEAD TOWN COUNCIL

### Agenda

Members of the public are invited to attend the Meeting of Minehead Town Council to be held on Tuesday 26<sup>th</sup> November 2024 at 7.30 pm in the Community Centre, Irnham Road, Minehead TA24 5DW

There will be a 15-minute open forum prior to the start of the Meeting for residents of Minehead to raise with councillors any matters related to the town.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests and to consider any prior requests for dispensations from councillors on matters to be considered at the meeting.
3. To receive reports from Somerset Councillors and the Local Policing Team.
4. To receive updates from councillors on Advisory groups and Outside Bodies.
5. To approve and sign the Minutes of the [Full Council Meeting held on Tuesday 22<sup>nd</sup> October 2024.](#)
6. To receive the Minutes of the [Planning Committee Meeting held on Tuesday 5<sup>th</sup> November 2024.](#)
7. To receive the Minutes from the [Finance and General Purposes Committee Meeting held on Tuesday 12<sup>th</sup> November 2024.](#)
8. Accounts
  - i. To approve the following payments of £1,500 or over for November (*Recommended by the Finance and General Purposes Committee*):
    - Payment of **£2,120.40 inc. VAT** to Bristol City Council for the supply of annual floral bedding plants for Blenheim Gardens
    - Payment of **£1,500 inc. VAT** to Bristol City Council for the supply of annual floral bedding plants for Minehead & Alcombe.
  - ii. To approve the following urgent payments for November:
    - Payment of **£1,605.41 inc. VAT** to Core Highways for the supply of Traffic management provision for Minehead Victorian Christmas on 29<sup>th</sup> November 2024. (*Recommended by The November Finance and General Purposes Committee minute number 2024/95*)

- Payment of **£3,360.00 inc. VAT** to PD & GM Storey for maintenance works of Alcombe Common including Mulching areas and establishing fire breaks. *(Power to authorise works delegated to the Clerk in June's Full Council Meeting, Minute number 2024/108)*

- iii. To note payments made for October *(See Attachment)*
- iv. To note budget income & expenditure reports for October *(See Attachment)*
- v. To note income received for October *(See Attachment)*
- vi. To note bank reconciliations for October *(See Attachment)*

#### 9. Budget

- i. To note the Minehead Town Council financial budget reports for the second quarter of the 2024/25 financial year. *(See Attachment)*
  - ii. To note the latest draft budget for 2025/26. *(See Attachment)*
10. To consider a request from West Somerset Green Forum seeking a letter of support from the Town Council regarding their proposal to install a temporary 'beach fish' plastic recycling structure on the Esplanade during May & June 2025. *(See Councillor Attachment)*
11. To receive a report on refurbishment work on the Lych Gate at Minehead Cemetery and to consider the recommendation. *(See Attachment)*
12. To consider replacement of amenities team's ageing power tools and to receive quotations. *(See Attachment)*
13. To note Somerset Council's response regarding community request to Compulsory Purchase land at Beacon Road. *(See Councillor Attachment)*
14. To note the mid-year Citizens Advice West Somerset reporting data. *(See Attachment)*
15. To note that Minehead Victorian Christmas Event will be held on Friday 29<sup>th</sup> November between 16:30 – 21:00.



Ben Parker

Town Clerk

21<sup>st</sup> November 2024.